



ISO 9001-2015 & ISPS COMPLIANT PORT

MORMUGAO PORT TRUST, GOA

Serving the Nation since 1885
(Ministry of Shipping, Government of India)



SAGARMALA
PORT-LED PROSPERITY

TM/64/2019/1816

9th January 2019

Trade Circular no. 01/2019

Sub: Standard Operating Procedures (SOP) for Handling Coastal & Foreign Cruise Vessel.

I. M/s. Angriya Sea Eagle Pvt. Ltd. (M/s. ASEPL), Mormugao Harbour has commenced the Coastal Cruise Vessel from Mumbai to Goa and vice versa. The Ministry of shipping has also insisted to accord priority and special concession for handling this vessel.

II. M/s. ASEPL vide letter dated 17.12.2018 has brought out certain issues which can be resolved by adopting the following Standard Operating Procedure (SOP).

A. For Coastal Cruise Vessel:

1. M/s. Angriya Sea Eagle Pvt. Ltd shall be provided with pre-owned daily workers passes which will be issued only for the daily casual workers/technicians and other personnel and shall not be used by the staff on roll and visitors.

Action: M/s. ASEPL/IHEP/ATM(AC)

2. No Vehicles of the visitors shall be permitted to gate in at the breakwater. Only VIP pass holder's vehicles shall be permitted to gate in. This shall be applicable to foreign cruise vessel also.

Action: CISF/ATM(AC)

3. Separate passes for visitors are also being provided which shall be used by the visitors only and they shall be given access to visit.

Action: M/s. ASEPL/IHEP/ATM(AC)

4. M/s. Angriya Sea Eagle Pvt. Ltd shall be providing the list of the personnel who visited the vessel, at the end of the day to the Traffic department/Gate No. 1 office. This information will then be submitted to the Traffic Manager's office by the Gate Supervisor.

Action: M/s. ASEPL/Gate Clerk, Gate No. 1

5. CISF Personnel shall allow access /exit to the above pass holders on verification of any of the approved Government ID.

Action: CISF

6. Customs has given blanket approval for taking provision and other materials on board the vessel. They shall be permitted to gate in the said material only after the endorsement by the authorized official from Traffic department.

Action: M/s. ASEPL/ATM(AC)

B. For Foreign Cruise Vessel:

1. Tour Operators coaches, mini buses and pre-booked vehicles having RFID cards shall be permitted to gate in for taking foreign passengers for excursion etc.

Action: CISF/ATM(AC)

2. Personnel of Navy Coast Guard and other vehicles shall be permitted gate in with an advice to utilize the corridor being provided for their access/entry, on verification of their antecedents / Govt. approved ID cards.

Action: CISF/ATM(AC)

3. CISF may kindly ensure of keeping the corridor meant for vehicular traffic free from parking, if found, the same may be removed.

Action: CISF

4. The Crew escorted by the Uniform Custom Official for completing the sign off procedure at the Cruise Terminal Building located outside the gate shall not be stopped by any of the Security Personnel at the gate.

Action: Customs/CISF

5. The sign on crew shall be allowed gate in only when the documents are signed by the Customs and shall be accompanied by the vessel agent. The copies of the Custom permitted documents shall be submitted by the vessel agent at the gate /CISF for validity and record keeping.

Action: Customs/ Vessel Agent/CISF

The above SOP is intended to bring about an orderliness in the operations and to reduce any inconvenience.


(Vipin R. Menoth)
TRAFFIC MANAGER

09 Jan. 2019

To
President: Mormugao Vessel Agents' Association.
President: Mormugao Stevedore's' Association.